

CHINMAYA INSTITUTE OF TECHNOLOGY

MASTER OF COMPUTER APPLICATION PROGRAMME

MINI PROJECT – GUIDELINES

1. Students should take permission to work under a faculty member as a guide.
2. Students should get the synopsis approved by the guide before the specified deadline.
3. Student should get the software requirement specification document approved by the specified deadline from the guide. [A format of SRS is given here.](#)
4. Student should get the approval of design document from the guide by the specified deadline.
5. Each student has to deliver a presentation on the project on the specified date. This presentation should contain the title and scope of the project, software requirements, design (including database design) and screen shots. This presentation will be evaluated by a panel of faculty members. Any suggestions/modifications suggested by the panel should be incorporated in the project.
6. Student has to submit a weekly report to the guide on the progress of the project and discuss it with the guide.
7. By the end of the semester, there will be an internal project presentation which will be evaluated by a panel of faculty members. This includes seminar on the project and project execution (demonstration).
8. Student should submit a soft copy of the project report and get it approved before preparing the hard copy.
9. At the end of the semester the student shall submit the Project report (1 bound copy + 1 soft copy) duly approved by the guide in the prescribed format for End Semester Assessment.
10. Guidelines in respect of the Project Report are in ANNEXURE I

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PROJECT REPORT – GUIDELINES

1. Some general suggestions for the preparation of the project report:
 - The project report should have a proper title. The chapters, properly titled, of the report should be properly organised and co-ordinated.
 - The information and data collected in respect of the project should be presented in the report in an integrated manner.
 - The bound report should be in the following format:
 1. Cover Sheet (ANNEXURE III)
 2. Declaration of the student (ANNEXURE IV).
 3. Certificate from the Institute (ANNEXURE V)
 4. Acknowledgment
 5. Abstract of the project.
 6. Table of Contents (ANNEXURE II)
 7. Body
 8. Conclusion
 9. References
2. A copy of the report duly signed by the student and attested by guide shall be submitted to the Institute.
3. The student shall present the report in a seminar that will be conducted at the Institute.

Guidelines to be followed for the project report preparation

1. Project report should be typed or printed in double space using A4 size bond papers with all margins of 1”.
2. A page should not contain more than 25 lines.
3. All pages should be numbered.
4. Font specifications: Font face – Times New Roman/ Bookman Old Style
Font Size- Main Headings: 20, Sub Headings :15, Text:12
Header: Project Name(right side)
Footer: CHINTECH- year (left) Page Number(right)
5. Binding Specifications: Wrapper should be light blue in colour and hard bound.

ANNEXURE – II

TABLE OF CONTENTS

1.0 Introduction

- 1.1 Feasibility Analysis of the system
- 1.2 Existing and proposed system
- 1.3 Salient features of the system.

2.0 Motivation and Survey of problem area (about the organization)

3.0 Problem Formulation

- 3.1 Main Objective
- 3.2 Specific Objective
- 3.3 Methodology
- 3.4 Platform

4.0 System Analysis And Design

- 4.1 Feasibility Analysis
- 4.2 Data Flow Diagram
- 4.3 Input Design
- 4.4 Output Design
- 4.5 Menu Design (Optional)
- 4.6 Code Design
- 4.7 Database Design
- 4.8 Validation and checks

5.0 Implementation of System and Testing

6.0 Conclusion

7.0 Suggestion for future Work

8.0 References and Bibliography

Appendices

- A) Reports
 - B) Graphical Reports
-

CHINMAYA INSTITUTE OF TECHNOLOGY
KANNUR



MINI PROJECT REPORT

On

(title of the Project)

Presented by

(Name of the student)

(Semester, Academic Session)

SCHOOL OF COMPUTER SCIENCE
AND
INFORMATION TECHNOLOGY

ANNEXURE -IV

CHINMAYA INSTITUTE OF TECHNOLOGY
KANNUR

SCHOOL OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

DECLARATION

I (Name of Student), (Class) Semester MCA, Student of Chinmaya Institute of Technology, do hereby declare that the Project Report entitled (Project Title) is the original work carried out by me under the supervision of (Name of Guide) towards partial fulfillment of the requirement of MCA Degree at Kannur University, Kannur.

(Signature of Student)

Kannur

Date :

ANNEXURE -V

CHINMAYA INSTITUTE OF TECHNOLOGY
KANNUR

SCHOOL OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY



CERTIFICATE

This is to Certify that the project entitled “(Title of the Project)” submitted in partial fulfillment of the requirement for the award of M.C.A Degree of Kannur University, Kannur, is a result of bonafide work carried out by(Name of Student) during the year (Academic Session), under my supervision.

(Name)

(Internal guide)

Kannur

Date :